

OpenELIS Meeting Minutes

Date	March 14, 2012	Time	1:00 PM US-Central
Conference No.	1-866-662-5102	Passcode	
Leader URL	https://www.livemeeting.com/cc/cdc/join?id=FJ9RGF&role=present&pw=2x%28X962Nm		
Participant URL	https://www.livemeeting.com/cc/cdc/join?id=FJ9RGF&role=attend&pw=Gd%238%2F%3D%3A%3Cf		

Agenda		
No.	Topic	Highlights
1.	Welcome and Roll Call.	Shondra (MO), Dennis (OH), Paul (UW), Dari, Frank, Travis (IA), Gary (AZ)
2.	Future Meeting Date and Time (to accommodate global partners for all future meetings).	<p>Decision was made to continue with the second Wednesday of the month at:</p> <ul style="list-style-type: none"> 9:00 AM Port-au-Prince, Haiti 9:00 AM US-Eastern 8:00 AM US-Central 7:00 AM US-Mountain 6:00 AM US-Pacific 1:00 PM Abidjan, Cote d'Ivoire 9:00 PM Hanoi, Vietnam <p><i>(Please verify your time based on 8:00 AM US-Central)</i></p>
3.	Finalize the Mission Statement.	Discussed and Finalized, sent out with minutes
4.	Update on the Website	We are working with a graphic designer for a new design as well as a logo that can be used for OpenELIS and the OpenELIS Foundation. The logo should be state of the art and also have characteristics of environmental, clinical, and public health laboratories. The website design will be in a draft form for our next meeting so we can review it and give feedback. It will be the location for the openelis.org and openelisfoundation.org URL's. Links will be provided to the Iowa server for the US Demo and SVN and to the UW site for the global version.
5.	Future Agenda Items	Review and feedback on the new web page layout,

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Send out final Mission Statement	Gary Jones	3/14/2012
2.			
3.			